Liverpool Girls' High School
Innovation Excellence Learning

Change of Course or Class

STUDENT/S DETAILS:		
Student Name:		Roll:

What courses are you enrolled in?

COURSES AT LIVERPOOL GIRLS HIGH SCHOOL:	COURSES AT TAFE:
English _____	
	COURSES AT SATURDAY SCHOOL OF LANGUAGES:
	COURSES AT OPEN HIGH SCHOOL/DISTANCE ED:

What do you want to change about your pattern of study?

CLASS/SUBJECT DETAILS:			
CURRENT Class/Course		**NEW** Class/Course	
CURRENT HEAD TEACHER APPROVAL		**NEW HEAD TEACHER APPROVAL**	
HEAD TEACHER ADMINISTRATION (NESA) APPROVAL: _____			
DEPUTY APPROVAL: _____		☐ Timetable updated (**EDVAL**)	

Have you attached the correct support material?

☐ Letter from parent (mandatory)

☐ Sign off for completion of a course at Saturday School of Languages (as required)

☐ Sign off for completion of a VET HSC examination (as required)

☐ Sign off for non ATAR pathway (as required)

OFFICE USE ONLY:		
☐ **SENTRAL notification** broadcasted as change in subjects.	☐ **ERN** adjusted ▪ Reporting schedule checked ▪ Report using **CURRENT or NEW** class (please circle)	☐ Print & attach **SENTRAL summary**

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